

Debra Burch, Mayor  
Melody Anderson, Trustee

Micah Carr, Trustee

Robert Morton, V. Mayor  
Gary Eaton, Trustee

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
OF THE TOWN OF SPERRY, OKLAHOMA**

**DATE: THURSDAY, JULY 14, 2022**  
**TIME: 6:00 PM**  
**PLACE: CITY HALL**  
**115 N. CINCINNATI**  
**(OLD ARMORY)**

**NOTICE TO THE PUBLIC: At this regular meeting, the Board of Trustees will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this agenda. For the purposes of this agenda, “appropriate action” includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.**

**MINUTES**

1. MEETING WAS CALLED TO ORDER AT 6:50 PM BY MAYOR DEBRA BURCH.
2. ROLL CALL, DECLARATION OF A QUORUM BEING PRESENT.  
PRESENT WERE: DEBRA BURCH, MELODY ANDERSON, MICAH CARR, ROBERT MORTON AND GARY EATON.  
ABSENT: NONE.
3. MOTION WAS MADE BY ROBERT MORTON AND SECOND BY MELODY ANDERSON TO APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES HELD ON JUNE 9, 2022, AND SPECIAL MEETINGS HELD ON JUNE 15, 2022, JUNE 22, 2022, AND JUNE 29, 2022 AS WRITTEN.  
VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.  
VOTE: NO: NONE.
4. DISCUSSION REGARDING FINANCIAL STATEMENTS. NO DISCUSSION.
5. MOTION WAS MADE BY GARY EATON AND SECOND BY MELODY ANDERSON TO APPROVE PAYING THE CLAIMS PRESENTED.  
VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.  
VOTE: NO: NONE.
6. PUBLIC HEARING REGARDING THE BUDGET FOR THE TOWN OF SPERRY FOR THE FISCAL YEAR JULY 1, 2022 THRU JUNE 30, 2023.  
PUBLIC HEARING WAS CLOSED AT 7:07 PM BY MAYOR DEBRA BURCH.

7. MOTION WAS MADE BY MELODY ANDERSON AND SECOND BY MICAH CARR TO APPROVE THE PROPOSED BUDGET FOR THE TOWN OF SPERRY FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 THRU JUNE 30, 2023, WITH ONE AMENDMENT: THE FIRE DEPARTMENT SECTION OF THE BUDGET, MOVE THE \$3,000.00 ASSIGNED TO VACATION AND TRAINING TO TRUCK MAINTENANCE MAKING THE CHANGE ON THIS ITEM FROM \$6,000.00 TO \$9,000.00.  
VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.  
VOTE: NO: NONE.
8. MOTION WAS MADE BY ROBERT MORTON AND SECOND BY MELODY ANDERSON TO APPROVE THE PROPOSED PUBLICATION NOTICE FOR THE FINANCIAL STATEMENT OF THE VARIOUS FUNDS FOR THE FISCAL YEAR ENDING JUNE 30, 2022 AND THE ESTIMATE OF NEEDS FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023.  
VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.  
VOTE: NO: NONE.
9. MOTION WAS MADE BY MELODY ANDERSON AND SECOND BY MICAH CARR TO APPROVE THE PROPOSED LETTER OF AGREEMENT BETWEEN THE TOWN OF SPERRY AND MICHAEL W. GREEN, CERTIFIED PUBLIC ACCOUNTANT TO PROVIDE THE AUDIT FOR THE TOWN OF SPERRY FOR FISCAL YEAR ENDING JUNE 30, 2022 AT A COST NOT TO EXCEED \$8,200.00 PLUS THE FILING FEES WITH THE STATE AUDITOR AND INSPECTOR PLUS AN ADDITIONAL \$1,000.00 IF MORE THAN \$25,000.00 GRANT FUNDS WERE RECEIVED PRIOR TO JUNE 30, 2022. THE AUDIT WILL INCLUDE THE SPERRY ECONOMIC DEVELOPMENT AUTHORITY ACCOUNT.  
VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.  
VOTE: NO: NONE.
10. MOTION WAS MADE BY MELODY ANDERSON AND SECOND BY ROBERT MORTON TO APPROVE THE PROPOSED LETTER OF AGREEMENT BETWEEN THE REST HAVEN CEMETERY AND MICHAEL W. GREEN, CERTIFIED PUBLIC ACCOUNTANT TO PROVIDE THE AUDIT FOR THE FISCAL YEAR ENDING JUNE 30, 2022 AT A COST NOT TO EXCEED \$2,500.00 PLUS THE FILING FEES WITH THE OKLAHOMA STATE AUDITOR AND INSPECTOR.  
VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.  
VOTE: NO: NONE.
11. NO ACTION WAS TAKEN ON THE UPDATE AND REVIEW OF ABATEMENT ISSUES CONCERNING THE PROPERTIES OWNED BY LARRY & TERRY BRIGGS.
  - A. 115 S. CINCINNATI AVE.
  - B. 109 E. MAIN ST. – VEHICLES WITHOUT CURRENT TAGS BEING STORED ON THE PROPERTY.

12. MOTION WAS MADE BY ROBERT MORTON AND SECOND BY GARY EATON TO APPROVE REPLACING THE CURRENT SERVICE WINDOWS IN TOWN HALL WITH POLYCARBONATE WINDOWS AT A COST NOT TO EXCEED \$1,000.00.  
VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.  
VOTE: NO: NONE.
13. MOTION WAS MADE BY ROBERT MORTON AND SECOND BY MELODY ANDERSON TO TABLE THE DISCUSSION AND APPROPRIATE ACTION RELATED TO PROPOSED SEWER PROJECT ON CINCINNATI AVENUE, INCLUDING PROJECT SCOPE, ENGINEERING SERVICES AND CONSTRUCTION SERVICES.  
VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.  
VOTE: NO: NONE.
14. MOTION WAS MADE BY MELODY ANDERSON AND SECOND BY ROBERT MORTON TO TABLE THE DISCUSSION AND APPROPRIATE ACTION RELATED TO CHANGING THE MEMBERSHIP OF THE PLANNING COMMISSION FROM FIVE APPOINTIVE MEMBERS AND TWO *EXOFFICIO* MEMBERS TO A DIFFERENT NUMBER OF APPOINTIVE MEMBERS OR AMENDMENT OR ELIMINATION OF *EX OFFICIO* MEMBERS PENDING ADDITIONAL TIME FOR RESEARCH. MRS. ANDERSON ALSO VOLUNTEERED TO SERVE ON THIS COMMISSION, IF NEEDED.  
VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.  
VOTE: NO: NONE.
15. MOTION WAS MADE BY ROBERT MORTON AND SECOND BY GARY EATON TO APPROVE MAYOR BURCH ATTENDING THE 3 DAY OKLAHOMA MUNICIPAL LEAGUE ANNUAL MAYOR'S CONFERENCE IN TULSA ON SEPTEMBER 13-15, 2022 AT A COST NOT TO EXCEED \$300.00.  
VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.  
VOTE: NO: NONE.
16. MOTION WAS MADE BY ROBERT MORTON AND SECOND BY MICAH CARR TO APPROVE THE REQUEST TO PURCHASE ONE LICENSE FROM OKLAHOMA MUNICIPAL LEAGUE FOR THE GRANT FINDER TOOL AT A COST NOT TO EXCEED \$85.00.  
VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.  
VOTE: NO: NONE.
17. MAYOR'S REPORT. (DEBRA BURCH)  
  
A. PROJECT UPDATES. MAYOR BURCH REPORTED ON THE CINCINNATI SEWER LINE, OWRB GRANTS, AND THE INCOG-REAP GRANT APPLICATION PROCESS TO BE OPENING IN AUGUST.
18. POLICE DEPARTMENT: (BOB JOHNSON)  
  
A. MONTHLY CRIME REPORT

B. MOTION WAS MADE BY ROBERT MORTON AND SECOND BY MELODY ANDERSON TO APPROVE THE PURCHASE OF FIVE (5) DENIER RIPSTOP REFLECTIVE RAIN PONCHOS FOR THE POLICE DEPARTMENT AT A COST NOT TO EXCEED \$150.00.

VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.

VOTE: NO: NONE.

19. FIRE DEPARTMENT: (BRAD DEAN)

A. MONTHLY FIRE DEPARTMENT RUN REPORT.

B. MOTION WAS MADE BY ROBERT MORTON AND SECOND BY MELODY ANDERSON TO APPROVE THE PURCHASE OF TWO (2) NEW AUTOMATIC EXTERNAL DEFIBRILLATOR (AED) UNITS AT A COST NOT TO EXCEED \$2,350.50. THE FUNDS FOR THIS PURCHASE ARE TO BE TAKEN FROM THE EMERGENCY SERVICES ACCOUNT.

VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.

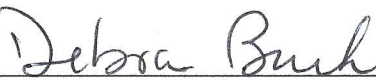
VOTE: NO: NONE.

20. MOTION WAS MADE BY ROBERT MORTON AND SECOND BY MICAH CARR TO ADJOURN AT 7:55 PM.

VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.

VOTE: NO: NONE.

**MINUTES WERE APPROVED BY THE BOARD OF TRUSTEES ON AUGUST 11, 2022.**


  
DEBRA BURCH, MAYOR

  
ROBERT MORTON, V. MAYOR

  
MELODY ANDERSON, TRUSTEE

  
MICAH CARR, TRUSTEE

  
GARY EATON, TRUSTEE

  
JEFF STEPHENS, ATTORNEY