Debra Burch, Mayor Robert Morton, V. Mayor

Melody Anderson, Trustee Micah Carr, Trustee Gary Eaton, Trustee

 **PUBLIC NOTICE OF A REGULAR MEETING**

**OF THE BOARD OF TRUSTEES**

**OF THE TOWN OF SPERRY, OKLAHOMA**

**DATE: THURSDAY, DECEMBER 9, 2021**

**TIME: 6:00 PM**

**PLACE: CITY HALL**

 **115 N. CINCINNATI**

 **(OLD ARMORY)**

**NOTICE TO THE PUBLIC: At this regular meeting, the Board of Trustees will consider, discuss, and may take action on , approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this agenda. For the purposes of this agenda, “appropriate action” includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.**

 **AGENDA**

1. CALL TO ORDER.
2. ROLL CALL, DECLARATION OF A QUORUM BEING PRESENT.

3. DISCUSSION AND APPROPRIATE ACTION RELATED TO THE APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES HELD ON NOVEMBER 9, 2021 AND A SPECIAL MEETING HELD ON NOVEMBER 29, 2021, INCLUDING POSSIBLE AMENDMENTS OR CORRECTIONS TO THE MINUTES.

4. DISCUSSION REGARDING FINANCIAL STATEMENTS.

5. DISCUSSION AND APPROPRIATE ACTION RELATED TO APPROVAL, IN WHOLE OR IN PART, OF THE CLAIMS PRESENTED FOR PAYMENT.

6. DISCUSSION AND APPROPRIATE ACTION RELATED TO A PRESENTATION BY THE OKLAHOMA ASSOCIATION OF CHIEFS OF POLICE (OACP) TO ACKNOWLEDGE THE SPERRY POLICE DEPARTMENT AS A “VERIFIED AGENCY”.

7. DISCUSSION AND APPROPRIATE ACTION RELATED TO THE BUILDING PERMIT ISSUED TO JOEL CHAPMAN DBA J & J CHAPMAN CONSTRUCTION TO BUILD AN “ICE HOUSE” LOCATED AT 10477 NORTH CINCINNATI AVENUE SPERRY, OKLAHOMA. THE PERMIT WAS APPROVED BY THE PLANNING COMMISSION ON 11/18/2021. (JOEL CHAPMAN)

8. DISCUSSION AND APPROPRIATE ACTION RELATED TO A REQUEST BY WILLIAM “CHIEFY” TIGER, REGARDING RECOGNITION OF CHEROKEE ANCESTORS WHO RECEIVED THE ORIGINAL CHEROKEE ALLOTTED LAND IN THIS AREA.

9. DISCUSSION AND APPROPRIATE ACTION RELATED TO A REQUEST FROM DAN MCCRARY TO PARK HIS FOOD TRUCK, “THE TWISTED HEIFER”, AT THE PAVILLION SOUTH OF THE ARMORY. (DAN MCCRARY)

10. DISCUSSION AND APPROPRIATE ACTION RELATED TO PURCHASING A SOFTWARE PACKAGE FROM SEQUOYAH SOFTWARE, IN ORDER FOR THE TOWN CLERK TO PROCESS THE TOWN PAYROLL, AT A COST OF $1,850.00.

11. DISCUSSION AND APPROPRIATE ACTION RELATED TO A REQUESTED SPECIAL EVENT PERMIT BY BRENT FOWLKES TO RAISE FUNDS FOR THE JOHN WILLIAM “J.J” BALDWIN JR. FAMILY. IF APPROVED TO BE HELD ON DECEMBER 11, 2021 AT CITY HALL. (BRENT FOWLKES)

12. DISCUSSION AND APPROPRIATE ACTION RELATED TO THE APPOINTMENT OF JERRY GREEN AS THE EMERGENCY MANAGEMENT DIRECTOR FOR THE TOWN OF SPERRY. THIS IS A VOLUNTEER POSITION.

13. DISCUSSION AND APPROPRIATE ACTION RELATED TO AMENDING THE FEDERAL WAGE SUMMARY FROM $5,677.63 TO $5,785.13 AND APPROVAL TO PAY THE DIFFERENCE. THIS APPROVAL WILL CHANGE THE PREVIOUSLY APPROVED TOTAL FROM $12,324.63 TO $12,432.13.

14. DISCUSSION AND APPROPRIATE ACTION RELATED TO RESOLUTION 2021-09, A RESOLUTION AUTHORIZING OKLAHOMA MUNICIPAL ASSURANCE GROUP (OMAG) TO DISTRIBUTE ESCROW ACCOUNT FUNDS IN THE AMOUNT OF $822.20 TOWARD THE ANNUAL PREMIUM FOR THE WORKERS’ COMPENSATION POLICY #WCV140027705. TOTAL ANNUAL PREMIUM IS $9,962.00 FOR 07/01/2021 – 07/01/2022.

15. DISCUSSION AND APPROPRIATE ACTION RELATED TO AUTHORIZING THE MAYOR TO EXECUTE A QUITCLAIM DEED ON BEHALF OF THE TOWN OF SPERRY AS APPROVED BY THE TOWN ATTORNEY TO THE CRAIN BENEFICIARIES WHO HAVE EXERCISED THE OPTION TO PURCHASE THE PROPERTY AT 10 S. CINCINNATI AVENUE IN ACCORDANCE WITH RESOLUTION 2021-03, AND TO SET ANY CONDITIONS, RESTRICTIONS AND REQUIREMENTS REGARDING THE PROPERTY TO BE CONVEYED.

16. DISCUSSION AND APPROPRIATE ACTION RELATED TO THE PROPOSED SECOND AMENDMENT TO THE DECLARATION OF TRUST OF THE SPERRY ECONOMIC DEVELOPMENT AUTHORITY, DATED NOVEMBER 16, 2021.

 NOTE: THE PROPOSED SECOND AMENDMENT TO THE TRUST INDENTURE PROVIDES THAT THE SPERRY ECONOMIC DEVELOPMENT AUTHORITY BOARD OF TRUSTEES SHALL CONSIST OF THE MAYOR PLUS TWO (2) APPOINTED TOWN TRUSTEES AND TWO (2) ADDITIONAL APPOINTED AT-LARGE TRUSTEES WHO SHALL BE RESIDENTS OF THE TOWN OF SPERRY OR UNINCORPORATED TERRITORY WITHIN THE 74073 ZIP CODE.

17. DISCUSSION AND APPROPRIATE ACTION RELATED TO PROPOSED ORDINANCE 2021-03, AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF SPERRY, OKLAHOMA, CONSENTING TO AND APPROVING THE SECOND AMENDMENT TO THE DECLARATION OF TRUST OF THE SPERRY ECONOMIC DEVELOPMENT AUTHORITY, A PUBLIC TRUST WITH ITS BENEFICIARY BEING THE TOWN OF SPERRY, OKLAHOMA, ACCEPTING THE BENEFICIAL INTEREST OF THE DECLARATION OF TRUST OF THE SPERRY ECONOMIC DEVELOPMENT AUTHORITY, AS AMENDED BY SECOND AMENDMENT DATED NOVEMBER 16, 2021, CONTAINING OTHER PROVISIONS RELATED THERETO, AND DECLARING AN EMERGENCY.

18. DISCUSSION AND APPROPRIATE ACTION RELATED TO THE APPROVAL OF THE EMERGENCY CLAUSE FOR ORDINANCE 2021-03.

19. DISCUSSION AND APPROPRIATE ACTION RELATED TO OPENING A CHECKING ACCOUNT AT THE EXCHANGE BANK IN ORDER TO MANAGE PAYROLL FOR THE TOWN EMPLOYEES AND DESIGNATING AUTHORIZED SIGNERS ON THE ACCOUNT.

20. DISCUSSION AND APPROPRIATE ACTION RELATED TO OPENING A SAVINGS ACCOUNT AT THE EXCHANGE BANK IN ORDER TO SEPARATE AND TRACK THE AMERICAN RESCUE PLAN ACT (ARPA) FUNDS AND DESIGNATING AUTHORIZED SIGNERS ON THE ACCOUNT.

21. DISCUSSION AND APPROPRIATE ACTION RELATED TO APPROVAL OF PAYMENT(S) TO WILLIAM ALEXANDER AT A RATE OF $75.00 PER HOUR FOR TRAINING FOR THE TOWN CLERK, CONNIE BIAS, ON THE QUICKBOOKS PROGRAM WHICH WAS REQUESTED BY THE TOWN AUDITOR, MICHAEL GREEN. THIS PROGRAM WILL BE USED IN PLACE OF THE CURRENTLY USED PROGRAM, QUICKEN.

22. DISCUSSION AND APPROPRIATE ACTION RELATED TO PROPOSED EXECUTIVE SESSION TO DISCUSS PERSONNEL ISSUES, INCLUDING THE EMPLOYMENT, HIRING, PROMOTION, APPOINTMENT OR RESIGNATION OF EMPLOYEES PURSUANT TO 25 O.S. SECTION 307 B(1), FOR THE PURPOSE OF DISCUSSING THE FOLLOWING:

 A. DISCUSSING THE MANNER OF COMPENSATION OF POLICE CHIEF JUSTIN BURCH AND POSSIBLY MAKING THE POSITION A SALARIED POSITION RATHER THAN AN HOURLY POSITION AND THE AMOUNT OF A SALARY.

23. VOTE TO COME OUT OF EXECUTIVE SESSION.

24. READING OF EXECUTIVE SESSION MINUTES.

25. DISCUSSION AND APPROPRIATE ACTION AS A RESULT OF DISCUSSIONS HELD IN EXECUTIVE SESSION RELATED TO:

 A. DISCUSSION AND APPROPRIATE ACTION RELATED TO THE MANNER OF COMPENSATION OF POLICE CHIEF JUSTIN BURCH AND POSSIBLY MAKING THE POSITION A SALARIED POSITION RATHER THAN AN HOURLY POSITION AND THE AMOUNT OF A SALARY AND EFFECTIVE DATE OF SUCH SALARY.

26. DISCUSSION AND APPROPRIATE ACTION RELATED TO REQUEST TO HAVE HIGHWAY MAN SIGNS ADD DECALS ON THE STREET AND ALLEY TRUCK AT A COST OF $(estimate not available at the time of posting this agenda), ADDING VITAMOTOR 6” RUNNING BOARDS AT A COST OF $189.99 AND HAVING HERO UPFITTERS LLC ADD A 49” LIGHTBAR AT A COST OF $1,295.00, AND A SPRAY IN BED LINER AT A COST OF $550.00, WITH SHOP SUPPLIES AND LABOR AT A COST OF $265.00 FOR A TOTAL COST OF $2,299.99 + SIGNAGE.

27. DISCUSSION AND APPROPRIATE ACTION RELATED TO FINDING A LOCATION FOR AN OFFICE FOR THE CODE ENFORCEMENT OFFICER AND PURCHASING A COMPUTER AND PRINTER FOR HIS USE.

28. MAYOR’S REPORT. (DEBRA BURCH)

 A. PROJECT UPDATES.

29. POLICE DEPARTMENT: (JUSTIN BURCH)

A. MONTHLY CRIME REPORT

B. DISCUSSION AND APPROPRIATE ACTION RELATED TO THE APPOINTMENT OF DEVAN GALL AS A RESERVE OFFICER FOR THE SPERRY POLICE DEPARTMENT. THIS IS A VOLUNTEER POSITION.

30. FIRE DEPARTMENT: (JIM HALL)

 A. MONTHLY FIRE DEPARTMENT RUN REPORT.

 B. DISCUSSION AND APPROPRIATE ACTION RELATED TO BUNKROOM COMPLETION EXPENSE (ESTIMATED COSTS FROM LOWE’S) NOT TO EXCEED $2,020.00.

 C. DISCUSSION AND APPROPRIATE ACTION RELATED TO A PROPOSED CHANGE IN MEDICAL RESPONSE PROCEDURES AGREEMENT BETWEEN THE TOWN OF SPERRY AND COUNTRY CORNER FIRE DEPARTMENT.

31. ANNOUNCEMENT: THERE WILL BE A WORKSHOP FOR THE BOARD OF TRUSTEES ON SATURDAY, DECEMBER 11, 2021 FROM 8:00 AM UNTIL 12:00 PM FOR THE PURPOSE OF REVIEWING AND UPDATING THE POLICY MANUAL FOR THE TOWN OF SPERRY EMPLOYEES.

32. ADJOURNMENT.

**POSTED OUTSIDE CITY HALL ON OR BEFORE 5:00 PM ON DECEMBER 8, 2021.**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CONNIE BIAS, TOWN CLERK WITNESS