


SPERRY UTILITY SERVICES AUTHORITY
BOARD OF TRUSTEES REGULAR MEETING
TO BE HELD THURSDAY, FEBRUARY 13, 2020 AT 6:00 P.M.
CITY HALL - 115 N. CINCINNATI

AGENDA

1. CALL TO ORDER
2. ROLL CALL – DECLARATION OF A QUORUM BEING PRESENT
3. DISCUSSION AND APPROPRIATE ACTION RELATED TO APPROVAL OF JANUARY 9, 2020 REGULAR, JANUARY 23, 2020 SPECIAL, JANUARY 31, 2020 SPECIAL AND FEBRUARY 8, 2020 SPECIAL MEETING MINUTES
4. REVIEW AND DISCUSSION OF FINANCIAL STATEMENT
5. REVIEW AND DISCUSSION OF DELINQUENT ACCOUNTS
6. REVIEW AND DISCUSSION OF GAS AND WATER LOSS
7. DISCUSSION AND APPROPRIATE ACTION RELATED TO POSSIBLE APPROVAL OF CLAIMS PRESENTED
8. REVIEW AND DISCUSSION OF MONTHLY ACTIVITY REPORT
9. DISCUSSION AND APPROPRIATE ACTION RELATED TO POSSIBLE ACCEPTANCE OF 2018-2019 FISCAL YEAR AUDIT, AS PREPARED BY MICHAEL GREEN, CERTIFIED PUBLIC ACCOUNTANT TAX SERVICE
10. DISCUSSION AND APPROPRIATE ACTION RELATED TO ACKNOWLEDGEMENT OF NOTIFICATION FROM OKLAHOMA WATER RESOURCES BOARD OF REAP GRANT APPROVAL AND COMMITMENT OF FUNDS, GRANT NO. FAP-20-0007-R, IN THE AMOUNT OF \$63,150.00, FOR THE ATOKA WATER LINE REPLACEMENT PROJECT AND APPROVAL TO ESTABLISH A SEPARATE ACCOUNT AT THE EXCHANGE BANK FOR DEPOSITING AND ADMINISTERING THE OWRB REAP GRANT FUNDS, AUTHORIZING DEBRA BURCH, DENNIS MOSEBY AND BILL BUTLER AS SIGNERS ON THE ACCOUNT
11. DISCUSSION AND POSSIBLE APPROVAL OF CONTRACT WITH COWAN GROUP ENGINEERING FOR ENGINEERING SERVICES ON THE ATOKA WATER LINE REPLACEMENT PROJECT, IN THE AMOUNT OF \$12,000.00
12. CONSIDERATION AND APPROPRIATE ACTION RELATED TO PROPOSED RESOLUTION 2020-1, A RESOLUTION AMENDING ESTABLISHED RATES AND CHARGES FOR WATER SERVICE, REPEALING ALL EXISTING RESOLUTIONS IN CONFLICT HEREWITH (PROPOSED 5% INCREASE IN WATER RATES)
13. CONSIDERATION AND APPROPRIATE ACTION RELATED TO PROPOSED RESOLUTION 2020-2, A RESOLUTION AMENDING ESTABLISHED RATES AND CHARGES FOR GAS SERVICE, REPEALING ALL EXISTING RESOLUTIONS IN CONFLICT HEREWITH (PROPOSED 5% INCREASE IN GAS RATES)
14. CONSIDERATION AND APPROPRIATE ACTION RELATED TO PROPOSED RESOLUTION 2020-3, A RESOLUTION AMENDING ESTABLISHED RATES AND CHARGES FOR SEWER SERVICE, REPEALING ALL EXISTING RESOLUTIONS IN CONFLICT HEREWITH (PROPOSED 5% INCREASE IN SEWER RATES)
15. CONSIDERATION AND APPROPRIATE ACTION RELATED TO A PROPOSED AMENDMENT TO THE CURRENT PERSONNEL POLICIES AND PROCEDURES MANUAL OF THE TOWN OF SPERRY AND SPERRY UTILITY SERVICES AUTHORITY, SECTION 402.0, REGARDING VACATION. TO SUBMIT A NEW ITEM #3 THAT WOULD INCLUDE A 10-YEAR STEP INCREASE IN VACATION TIME:
 - a. All full-time employees shall accrue vacation based on the following schedule;

1. Upon completion of one (1) year of service – eighty (80) hours of vacation shall be awarded annually, with a maximum carry-over accumulation of forty (40) hours annually.
2. Upon completion of five (5) years of service – one hundred twenty (120) hours of vacation shall be awarded annually, with a maximum carry-over accumulation of sixty-four (64) hours annually.
3. Upon completion of ten (10) years of service – one hundred sixty (160) hours of vacation shall be awarded annually, with a maximum carry-over accumulation of eighty-eight (88) hours annually.
4. Upon completion of twenty (20) years of service – two hundred (200) hours of vacation shall be awarded annually, with a maximum carry-over accumulation of one hundred twelve (112) hours annually.
5. Upon completion of thirty (30) years of service – two hundred forty (240) hours of vacation shall be awarded annually, with a maximum carry-over accumulation of one hundred thirty-six (136) hours annually.

16. VOTE TO ADJOURN



KANDA TUCKER



WITNESS

AGENDA POSTED OUTSIDE TOWN HALL, FEBRUARY 12, 2020 PRIOR TO 4:00 P.M.