

Debra Burch, Mayor
Melody Anderson, Trustee

Micah Carr, Trustee

Robert Morton, V. Mayor
Gary Eaton, Trustee

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE TOWN OF SPERRY, OKLAHOMA**

DATE: THURSDAY, JUNE 9, 2022
TIME: 6:00 PM
PLACE: CITY HALL
115 N. CINCINNATI
(OLD ARMORY)

NOTICE TO THE PUBLIC: At this regular meeting, the Board of Trustees will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this agenda. For the purposes of this agenda, "appropriate action" includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.

MINUTES

1. MEETING WAS CALLED TO ORDER AT 7:08 PM BY MAYOR DEBRA BURCH.
2. ROLL CALL, DECLARATION OF A QUORUM BEING PRESENT.
PRESENT WERE: DEBRA BURCH, MELODY ANDERSON, MICAH CARR, ROBERT MORTON AND GARY EATON.
ABSENT: NONE.
3. MOTION WAS MADE BY ROBERT MORTON AND SECONDED BY MICAH CARR TO APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES HELD ON MAY 12, 2022, AND A SPECIAL MEETING HELD ON JUNE 6, 2022, AS WRITTEN.
VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON, AND DEBRA BURCH.
VOTE: NO: NONE.
4. DISCUSSION REGARDING FINANCIAL STATEMENTS. NO DISCUSSION
5. MOTION WAS MADE BY ROBERT MORTON AND SECONDED BY MELODY ANDERSON TO APPROVE THE PAYMENT OF CLAIMS PRESENTED.
VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON, AND DEBRA BURCH.
VOTE: NO: NONE.
6. MOTION WAS MADE BY ROBERT MORTON AND SECONDED BY MICAH CARR TO TABLE THE DISCUSSION AND APPROPRIATE ACTION RELATED TO A PUBLIC SAFETY SERVICE AGREEMENT BETWEEN THE TOWN OF SPERRY AND THE BOARD OF COUNTY COMMISSIONERS OF TULSA COUNTY, ON BEHALF OF THE TULSA

COUNTY SHERIFF'S OFFICE TO PROVIDE DISPATCH SERVICES FOR 9-1-1 CALLS FOR THE TIME PERIOD OF JULY 1, 2022 THRU JUNE 30, 2023 IN THE AMOUNT OF \$10,000.00.

WE WILL SET UP A FUTURE MEETING WITH KEN STEWART FROM THE TULSA COUNTY SHERIFF'S DEPARTMENT (911) FOR NEGOTIATION.

VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON, AND DEBRA BURCH.

VOTE: NO: NONE.

7. MOTION WAS MADE BY ROBERT MORTON AND SECONDED BY MELODY ANDERSON TO APPROVE ORDINANCE NO. 2022-01, AN ORDINANCE OF THE TOWN OF SPERRY, OKLAHOMA, AMENDING PART 8, "HEALTH AND NUISANCES", CHAPTER 7, "PREVENTION OF YOUTH ACCESS TO TOBACCO" OF THE CODE OF ORDINANCES OF THE TOWN OF SPERRY BY INCREASING THE AGE FOR LAWFUL POSSESSION OR PURCHASE OF A TOBACCO PRODUCT, NICOTINE PRODUCT OR VAPOR PRODUCT TO 21 AND INCLUDING PROVISIONS FOR NICOTINE PRODUCTS AND VAPOR PRODUCTS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; CONTAINING OTHER PROVISIONS RELATED TO TOBACCO PRODUCTS AND VAPOR PRODUCTS AND DECLARING AN EMERGENCY.

VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON, AND DEBRA BURCH.

VOTE: NO: NONE.

8. MOTION WAS MADE BY ROBERT MORTON AND SECONDED BY MELODY ANDERSON TO APPROVE THE EMERGENCY CLAUSE FOR ORDINANCE NO. 2022-01.

VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON, AND DEBRA BURCH.

VOTE: NO: NONE.

9. PUBLIC HEARING RELATED TO REZONING APPLICATION NO. 2022-001, REQUESTING TO REZONE CERTAIN PROPERTY FROM RS-1 (RESIDENTIAL SINGLE FAMILY) DISTRICT TO CS (COMMERCIAL SHOPPING) DISTRICT, SUCH PROPERTY BEING LOCATED AT 405 E. MAIN STREET SPERRY, OKLAHOMA. THE SUBJECT PROPERTY LIES GENERALLY NORTH OF HIGHWAY 11 BETWEEN ELGIN AND FRANKFORT AVENUE WITH THE FOLLOWING LEGAL DESCRIPTION:

LOTS 6 & 7, BLOCK 5, LOLLAR ADDITION, A SUBDIVISION IN THE TOWN OF SPERRY, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF.

OWNER AND APPLICANT: BRIDGEMAN PROPERTIES, LLC.

MOTION WAS MADE BY ROBERT MORTON AND SECONDED BY MICAH CARR TO OPEN THE PUBLIC HEARING.

VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON, AND DEBRA BURCH.

VOTE: NO: NONE.

MOTION WAS MADE BY ROBERT MORTON AND SECONDED BY MELODY ANDERSON TO CLOSE THE PUBLIC HEARING AT 7:44 PM.
VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON, AND DEBRA BURCH.
VOTE: NO: NONE.

10. MOTION WAS MADE BY MELODY ANDERSON AND SECONDED BY ROBERT MORTON TO APPROVE THE REZONING APPLICATION NO. SPZ-2022-001, REQUESTING TO REZONE CERTAIN PROPERTY FROM RS-1 (RESIDENTIAL SINGLE FAMILY) DISTRICT TO CS (COMMERCIAL SHOPPING) DISTRICT, SUCH PROPERTY BEING LOCATED AT 405 E. MAIN STREET SPERRY, OKLAHOMA. THE SUBJECT PROPERTY LIES GENERALLY NORTH OF HIGHWAY 11 BETWEEN ELGIN AND FRANKFORT AVENUE WITH THE FOLLOWING LEGAL DESCRIPTION:

LOTS 6 & 7, BLOCK 5, LOLLAR ADDITION, A SUBDIVISION IN THE TOWN OF SPERRY, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF.

VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON, AND DEBRA BURCH.
VOTE: NO: NONE.

11. MOTION WAS MADE BY ROBERT MORTON AND SECONDED BY MICAH CARR TO APPROVE ORDINANCE NO. 2022-02, AN ORDINANCE OF THE TOWN OF SPERRY CHANGING AND AMENDING THE ZONING CLASSIFICATION OF A TRACT OF LAND FROM RS-1 (RESIDENTIAL SINGLE FAMILY) DISTRICT TO CS (COMMERCIAL SHOPPING) DISTRICT AS SET FORTH IN ZONING APPLICATION NO. SPZ-2022-001; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND ESTABLISHING AN EFFECTIVE DATE. THIS ORDINANCE WILL BE IN EFFECT THIRTY (30) DAYS AFTER PUBLICATION.
VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON, AND DEBRA BURCH.
VOTE: NO: NONE.

12. DISCUSSION AND APPROPRIATE ACTION RELATED TO UPDATES DUE TO ABATEMENT ISSUES AND PROCEDURES CONCERNING THE FOLLOWING-LISTED PROPERTIES:

A. 12 S. CINCINNATI AVENUE - POSSIBLE DILAPIDATED BUILDING. THE REMAINING STRUCTURE IS A SEVERE HAZARD TO PUBLIC SAFETY AND ENDANGERING THE SURROUNDING PROPERTIES. LARRY BRIGGS IS TO PRESENT AN UPDATE FOR THIS PROPERTY.

UPDATE: LARRY BRIGGS HAS SIGNED A CONTRACT WITH KEVIN WATKINS TO SELL THIS PROPERTY. A CLOSING DATE HAS NOT BEEN SET AT THIS TIME.

****B.** 115 S. CINCINNATI AVENUE- POSSIBLE DILAPIDATED BUILDING. HOME IS IN NEED OF REPAIR OR STRUCTURE NEEDS TO BE REMOVED. LARRY BRIGGS IS TO PRESENT A PLAN OF IMPROVEMENT FOR THIS PROPERTY.

UPDATE: LARRY BRIGGS HAS BEGUN REMOVING ALL APPLIANCES AND OTHER ITEMS OF VALUE IN PREPARATION TO DEMOLISH THIS PROPERTY. HE HAS ONE MORE BID TO REVIEW AND WILL SELECT A DEMOLITION COMPANY AFTER JUNE 10, 2022.

****C.** 109 E.MAIN ST - JUNK VEHICLES AND VEHICLES WITHOUT CURRENT TAGS BEING STORED ON THE PROPERTY. LARRY BRIGGS IS TO GIVE A STATUS UPDATE ON THE REMOVAL OF THE VEHICLES.

NO UPDATE.

D. 8 S. CINCINNATI AVENUE – POSSIBLE DILAPIDATED BUILDING. ROOF HAS FALLEN IN AND IS IN NEED OF REPAIR.

UPDATE: LARRY BRIGGS HAS STARTED REMOVING THE RUBBLE AND IS OVER HALF WAY COMPLETED. HE IS IN THE PROCESS OF SELLING THIS PROPERTY TO JIMMY BOYD.

PROPERTY OWNERS: LARRY & TERRY BRIGGS
UPDATES WERE RECEIVED BY MAYOR BURCH ON MAY 31, 2022.

THE BOARD OF TRUSTEES WOULD LIKE TO HAVE ANOTHER UPDATE ON ITEMS B & C AND WILL CALL A SPECIAL MEETING BEFORE THE END OF JUNE 2022.

13. MOTION WAS MADE BY ROBERT MORTON AND SECONDED BY MELODY ANDERSON TO APPLY THE OKLAHOMA MUNICIPAL ASSURANCE GROUP (OMAG) AGGREGATE DEDUCTIBLE PLAN ESCROW AMOUNT \$2,515.90 TOWARD OUR WORKER'S COMPENSATION PREMIUM FOR 2022-2023.
VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON, AND DEBRA BURCH.
VOTE: NO: NONE.

14. MOTION WAS MADE BY ROBERT MORTON AND SECONDED BY MELODY ANDERSON TO APPROVE ADOPTION OF THE CURRENT BUILDING, TRADE, FIRE PROTECTION AND MAINTENANCE CODES, AS ADOPTED, AMENDED, AND MODIFIED BY THE OKLAHOMA UNIFORM BUILDING CODE COMMISSION:

The 2015 Edition of the International Residential Code as published by the International Code Council, as adopted, amended, and modified by the Oklahoma Uniform Building Code Commission as of November 1, 2016, the 2017 Edition of the National Electrical Code as published by the National Fire Protection Association, and the 2018 Editions of the International Building Code, the International Fuel Gas Code, the International Plumbing Code, the International Mechanical Code, the International Existing Building Code, and the International Fire Code, all as published by the International Code Council, all as adopted, amended, and modified by the Oklahoma Uniform Building Code Commission as of September 14, 2021 as the statewide minimum codes.

VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON,
AND DEBRA BURCH.
VOTE: NO: NONE.

15. MOTION WAS MADE BY MELODY ANDERSON AND SECONDED BY MICAH CARR TO TABLE THE DISCUSSION AND APPROPRIATE ACTION RELATED TO THE PROPOSED 2022 BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 THROUGH JUNE 30, 2023, WITH POSSIBLE AMENDMENTS OR CHANGES TO ANY PART OF THE PROPOSED BUDGET UNTIL A SPECIAL MEETING OF THE BOARD OF TRUSTEES TO BE HELD LATER IN JUNE 2022.

VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON,
AND DEBRA BURCH.
VOTE: NO: NONE.

16. MOTION WAS MADE BY ROBERT MORTON AND SECONDED BY MELODY ANDERSON TO ENTER INTO EXECUTIVE SESSION AT 8:03 PM TO DISCUSS PERSONNEL ISSUES, INCLUDING THE EMPLOYMENT, HIRING, APPOINTMENT, DISCIPLINING OR PROMOTION OF EMPLOYEES PURSUANT TO 25 O.S. SECTION 307(B)(1) FOR THE PURPOSE OF DISCUSSING THE FOLLOWING:

A) DISCUSSION RELATED TO POSSIBLE EMPLOYMENT OF DEVAN GALL AS A FULL-TIME POLICE OFFICER, SETTING A STARTING SALARY IF EMPLOYED, A PROBATIONARY PERIOD AND APPROVAL TO SEND HIM TO C.L.E.E.T. TRAINING IN AUGUST 2022.

B) DISCUSSION RELATED TO POSSIBLE APPOINTMENT OF JAMES JOHNSON AS PERMANENT POLICE CHIEF, SETTING AN APPROPRIATE SALARY, AND PROBATIONARY PERIOD.

C) DISCUSSION RELATED TO POSSIBLE EMPLOYMENT OF KENNETH HARPER AS A PART-TIME POLICE OFFICER, SETTING A SALARY AND PROBATIONARY PERIOD IF APPROVED.

VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON,
AND DEBRA BURCH.
VOTE: NO: NONE.

17. MOTION WAS MADE BY MELODY ANDERSON AND SECONDED BY MICAH CARR TO COME OUT OF EXECUTIVE SESSION AT 8:39 PM.
VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON,
AND DEBRA BURCH.
VOTE: NO: NONE.

18. READING OF EXECUTIVE SESSION MINUTES. NO VOTES WERE TAKEN. NO DECISIONS WERE MADE.

19. DISCUSSION AND APPROPRIATE ACTION AS A RESULT OF DISCUSSIONS HELD IN EXECUTIVE SESSION RELATED TO:

A) MOTION WAS MADE BY GARY EATON AND SECONDED BY ROBERT MORTON TO HIRE DEVAN GALL AS A FULL-TIME POLICE OFFICER AS OF AUGUST 1, 2022, SETTING A STARTING SALARY OF \$15.00 PER HOUR, WITH A PROBATIONARY PERIOD OF 90 DAYS AND APPROVAL TO SEND HIM TO C.L.E.E.T. TRAINING IN AUGUST 2022.

VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON, AND DEBRA BURCH.

VOTE: NO: NONE.

B) MOTION WAS MADE BY ROBERT MORTON AND SECONDED BY MICAH CARR TO APPOINT JAMES JOHNSON AS PERMANENT POLICE CHIEF, WITH HIS CURRENT SALARY, AND PROBATIONARY PERIOD OF 90 DAYS.

VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON, AND DEBRA BURCH.

VOTE: NO: NONE.

C) MOTION WAS MADE BY ROBERT MORTON AND SECONDED BY GARY EATON TO APPROVE THE EMPLOYMENT OF KENNETH HARPER AS A PART-TIME POLICE OFFICER, WITH A SALARY OF \$15.00 PER HOUR AND A PROBATIONARY PERIOD OF 90 DAYS.

VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON, AND DEBRA BURCH.

VOTE: NO: NONE.

20. MOTION WAS MADE BY GARY EATON AND SECONDED BY MELODY ANDERSON TO APPOINT BRAD DEAN AS FIRE CHIEF FOR THE SPERRY VOLUNTEER FIRE DEPARTMENT WITH A PROBATIONARY PERIOD OF NINETY (90) DAYS.

VOTE: YES: GARY EATON, ROBERT MORTON, AND MELODY ANDERSON.

VOTE: NO: MICAH CARR AND DEBRA BURCH

21. MOTION WAS MADE BY ROBERT MORTON AND SECONDED BY MELODY ANDERSON TO APPROVE RAISING INSPECTION FEES TO \$150.00 FOR EACH INSPECTION. DAVID TRUELOVE HAS RAISED HIS FEE FROM \$100.00 TO \$150.00 EFFECTIVE JANUARY 26, 2022. PREVIOUSLY THE TOWN HAS CHARGED ONLY HIS FEE FOR THIS SERVICE.

VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON, AND DEBRA BURCH.

VOTE: NO: NONE.

22. MOTION WAS MADE BY ROBERT MORTON AND SECONDED BY MELODY ANDERSON TO APPROVE RESOLUTION 2022-03, A RESOLUTION OF THE TOWN OF SPERRY, OKLAHOMA, DECLARING CERTAIN PERSONAL PROPERTY TO BE SURPLUS PROPERTY AND OF NO USE OR BENEFIT TO THE OPERATIONS OF THE TOWN, AND PROVIDING FOR THE SALE OR DISPOSAL OF SUCH SURPLUS PROPERTY. DATES TO RECEIVE BIDS WILL BE FROM AUGUST 1, 2022 UNTIL 2:30 PM ON SEPTEMBER 1, 2022.

23. MAYOR'S REPORT. (DEBRA BURCH)

A. PROJECT UPDATES.

B. MOTION WAS MADE BY ROBERT MORTON AND SECONDED BY MELODY ANDERSON TO REDRAFT THE FIREWORKS ORDINANCE FOR APPROVAL: SETTING A TIME LIMIT FOR FIREWORK STANDS TO BE VISIBLE FROM THE ROADWAY AFTER THE SELLING TIME HAS ENDED.

VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON, AND DEBRA BURCH.

VOTE: NO: NONE.

C. MOTION WAS MADE BY ROBERT MORTON AND SECONDED BY MICAH CARR TO TABLE THE DISCUSSION AND APPROPRIATE ACTION RELATED TO APPROVAL OF FOOD TRUCKS WITHIN THE CITY LIMITS AND SETTING A RECOMMENDED TIME FRAME, I.E. ONE DAY WEEKLY, ONE WEEKEND MONTHLY, OR ONLY DURING SPECIAL EVENTS. MORE INVESTIGATION REGARDING PERMITS AND INSURANCE NEEDS TO BE COMPLETED.

VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON, AND DEBRA BURCH.

VOTE: NO: NONE.

D. NO ACTION WAS TAKEN BY THE BOARD OF TRUSTEES: DISCUSSION AND APPROPRIATE ACTION RELATED TO REMODELING OF THE SERVICE WINDOWS IN THE SPERRY UTILITY SERVICE AUTHORITY AND THE TOWN CLERK'S OFFICES. THE FOCUS WILL BE ON REPLACING THE CURRENT SERVICE WINDOWS WITH POLY CARBONITE.

24. POLICE DEPARTMENT: (BOB JOHNSON)

A. MONTHLY CRIME REPORT

B. NO ACTION WAS TAKEN BY THE BOARD OF TRUSTEES: DISCUSSION AND APPROPRIATE ACTION RELATED TO THE PURCHASE OF SOLAR POWERED RADAR SPEED AWARE SIGNS.

25. FIRE DEPARTMENT: (JIM HALL)

A. MONTHLY FIRE DEPARTMENT RUN REPORT.

B. MOTION WAS MADE BY GARY EATON AND SECONDED BY ROBERT MORTON TO ACCEPT THE RESIGNATION OF JAMES HALL AS CHIEF OF THE SPERRY FIRE DEPARTMENT EFFECTIVE JUNE 30, 2022.

JAMES HAS OFFERED TO REMAIN WITH THE FIRE DEPARTMENT UNTIL SEPTEMBER 30, 2022 TO HELP WITH THE TRANSITION OF A NEWLY APPOINTED FIRE CHIEF.


VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON, AND DEBRA BURCH.

VOTE: NO: NONE.

C. NO ACTION WAS TAKEN BY THE BOARD OF TRUSTEES: DISCUSSION AND APPROPRIATE ACTION RELATED TO POSSIBLE APPROVAL OF AN ESTIMATE FOR NEEDED REPAIRS ON ENGINE 12.

26. MOTION WAS MADE BY MELODY ANDERSON AND SECONDED BY MICAH CARR TO ADJOURN AT 9:45 PM.
VOTE: YES: GARY EATON, ROBERT MORTON, MICAH CARR, MELODY ANDERSON, AND DEBRA BURCH.
VOTE: NO: NONE.

MINUTES WERE APPROVED BY THE BOARD OF TRUSTEES ON JULY 14, 2022


DEBRA BURCH, MAYOR


ROBERT MORTON, V. MAYOR


MELODY ANDERSON, TRUSTEE


MICAH CARR, TRUSTEE


GARY EATON, TRUSTEE


JEFF STEPHENS, ATTORNEY