

Debra Burch, Mayor
Melody Anderson, Trustee

Micah Carr, Trustee

Robert Morton, V. Mayor
Gary Eaton, Trustee

**AGENDA OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE TOWN OF SPERRY, OKLAHOMA**

DATE: THURSDAY, JUNE 9, 2022
TIME: 6:00 PM
PLACE: CITY HALL
115 N. CINCINNATI
(OLD ARMORY)

NOTICE TO THE PUBLIC: At this regular meeting, the Board of Trustees will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this agenda. For the purposes of this agenda, “appropriate action” includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.

AGENDA

1. CALL TO ORDER.
2. ROLL CALL, DECLARATION OF A QUORUM BEING PRESENT.
3. DISCUSSION AND APPROPRIATE ACTION RELATED TO THE APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES HELD ON MAY 12, 2022, AND A SPECIAL MEETING HELD ON JUNE 6, 2022, INCLUDING POSSIBLE AMENDMENTS OR CORRECTIONS TO THE MINUTES.
4. DISCUSSION REGARDING FINANCIAL STATEMENTS.
5. DISCUSSION AND APPROPRIATE ACTION RELATED TO APPROVAL, IN WHOLE OR IN PART, OF THE CLAIMS PRESENTED FOR PAYMENT.
6. DISCUSSION AND APPROPRIATE ACTION RELATED TO A PUBLIC SAFETY SERVICE AGREEMENT BETWEEN THE TOWN OF SPERRY AND THE BOARD OF COUNTY COMMISSIONERS OF TULSA COUNTY, ON BEHALF OF THE TULSA COUNTY SHERIFF’S OFFICE TO PROVIDE DISPATCH SERVICES FOR 9-1-1 CALLS FOR THE TIME PERIOD OF JULY 1, 2022 THRU JUNE 30, 2023 IN THE AMOUNT OF \$10,000.00.

PRESENTATION MADE BY KEN STEWART, TULSA COUNTY SHERIFF’S OFFICE.
7. DISCUSSION AND APPROPRIATE ACTION RELATED TO ORDINANCE NO. 2022-01, AN ORDINANCE OF THE TOWN OF SPERRY, OKLAHOMA, AMENDING PART 8, “HEALTH AND NUISANCES”, CHAPTER 7, “PREVENTION OF YOUTH ACCESS TO TOBACCO” OF THE CODE OF ORDINANCES OF THE TOWN OF SPERRY BY INCREASING THE AGE FOR LAWFUL POSSESSION OR PURCHASE OF A TOBACCO

PRODUCT, NICOTINE PRODUCT OR VAPOR PRODUCT TO 21 AND INCLUDING PROVISIONS FOR NICOTINE PRODUCTS AND VAPOR PRODUCTS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; CONTAINING OTHER PROVISIONS RELATED TO TOBACCO PRODUCTS AND VAPOR PRODUCTS AND DECLARING AN EMERGENCY.

8. DISCUSSION AND APPROPRIATE ACTION RELATED TO THE EMERGENCY CLAUSE FOR ORDINANCE NO. 2022-01.

9. PUBLIC HEARING RELATED TO REZONING APPLICATION NO. 2022-001, REQUESTING TO REZONE CERTAIN PROPERTY FROM RS-1 (RESIDENTIAL SINGLE FAMILY) DISTRICT TO CS (COMMERCIAL SHOPPING) DISTRICT, SUCH PROPERTY BEING LOCATED AT 405 E. MAIN STREET SPERRY, OKLAHOMA. THE SUBJECT PROPERTY LIES GENERALLY NORTH OF HIGHWAY 11 BETWEEN ELGIN AND FRANKFORT AVENUE WITH THE FOLLOWING LEGAL DESCRIPTION:

LOTS 6 & 7, BLOCK 5, LOLLAR ADDITION, A SUBDIVISION IN THE TOWN OF SPERRY, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF.

OWNER AND APPLICANT: BRIDGEMAN PROPERTIES, LLC.

10. DISCUSSION AND APPROPRIATE ACTION RELATED TO REZONING APPLICATION NO. SPZ-2022-001, REQUESTING TO REZONE CERTAIN PROPERTY FROM RS-1 (RESIDENTIAL SINGLE FAMILY) DISTRICT TO CS (COMMERCIAL SHOPPING) DISTRICT, SUCH PROPERTY BEING LOCATED AT 405 E. MAIN STREET SPERRY, OKLAHOMA. THE SUBJECT PROPERTY LIES GENERALLY NORTH OF HIGHWAY 11 BETWEEN ELGIN AND FRANKFORT AVENUE WITH THE FOLLOWING LEGAL DESCRIPTION:

LOTS 6 & 7, BLOCK 5, LOLLAR ADDITION, A SUBDIVISION IN THE TOWN OF SPERRY, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF.

11. DISCUSSION AND APPROPRIATE ACTION RELATED TO PROPOSED ORDINANCE NO. 2022-02, AN ORDINANCE OF THE TOWN OF SPERRY CHANGING AND AMENDING THE ZONING CLASSIFICATION OF A TRACT OF LAND FROM RS-1 (RESIDENTIAL SINGLE FAMILY) DISTRICT TO CS (COMMERCIAL SHOPPING) DISTRICT AS SET FORTH IN ZONING APPLICATION NO. SPZ-2022-001; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND ESTABLISHING AN EFFECTIVE DATE.

12. DISCUSSION AND APPROPRIATE ACTION RELATED TO UPDATES DUE TO ABATEMENT ISSUES AND PROCEDURES CONCERNING THE FOLLOWING-LISTED PROPERTIES:

A. 12 S. CINCINNATI AVENUE - POSSIBLE DILAPIDATED BUILDING. THE REMAINING STRUCTURE IS A SEVERE HAZARD TO PUBLIC SAFETY AND ENDANGERING THE SURROUNDING PROPERTIES. LARRY BRIGGS IS TO PRESENT AN UPDATE FOR THIS PROPERTY.

UPDATE: LARRY BRIGGS HAS SIGNED A CONTRACT WITH KEVIN WATKINS TO SELL THIS PROPERTY. A CLOSING DATE HAS NOT BEEN SET AT THIS TIME.

B. 115 S. CINCINNATI AVENUE- POSSIBLE DILAPIDATED BUILDING. HOME IS IN NEED OF REPAIR OR STRUCTURE NEEDS TO BE REMOVED. LARRY BRIGGS IS TO PRESENT A PLAN OF IMPROVEMENT FOR THIS PROPERTY.

UPDATE: LARRY BRIGGS HAS BEGUN REMOVING ALL APPLIANCES AND OTHER ITEMS OF VALUE IN PREPARATION TO DEMOLISH THIS PROPERTY. HE HAS ONE MORE BID TO REVIEW AND WILL SELECT A DEMOLITION COMPANY AFTER JUNE 10, 2022.

C. 109 E.MAIN ST - JUNK VEHICLES AND VEHICLES WITHOUT CURRENT TAGS BEING STORED ON THE PROPERTY. LARRY BRIGGS IS TO GIVE A STATUS UPDATE ON THE REMOVAL OF THE VEHICLES.

NO UPDATE.

D. 8 S. CINCINNATI AVENUE – POSSIBLE DILAPIDATED BUILDING. ROOF HAS FALLEN IN AND IS IN NEED OF REPAIR.

UPDATE: LARRY BRIGGS HAS STARTED REMOVING THE RUBBLE AND IS OVER HALF WAY COMPLETED. HE IS IN THE PROCESS OF SELLING THIS PROPERTY TO JIMMY BOYD.

PROPERTY OWNERS: LARRY & TERRY BRIGGS
UPDATES WERE RECEIVED BY MAYOR BURCH ON MAY 31, 2022.

13. DISCUSSION AND APPROPRIATE ACTION RELATED TO AN OKLAHOMA MUNICIPAL ASSURANCE GROUP (OMAG) AGGREGATE DEDUCTIBLE PLAN, 2022-2023 ESCROW USE FORM FOR THE TOWN OF SPERRY.

THERE IS A BALANCE OF \$2,515.90 IN THE ESCROW CREDIT FOR WORKER'S COMPENSATION. A DECISION SHOULD BE MADE TO USE THIS BALANCE TOWARD OUR 2022-2023 PREMIUM OR LET IT REMAIN IN THE ESCROW CREDIT ACCOUNT.

14. DISCUSSION AND APPROPRIATE ACTION RELATED TO POSSIBLE APPROVAL AND ADOPTION OF THE CURRENT BUILDING, TRADE, FIRE PROTECTION AND MAINTENANCE CODES, AS ADOPTED, AMENDED, AND MODIFIED BY THE OKLAHOMA UNIFORM BUILDING CODE COMMISSION:

The 2015 Edition of the International Residential Code as published by the International Code Council, as adopted, amended, and modified by the Oklahoma Uniform Building Code Commission as of November 1, 2016, the 2017 Edition of the National Electrical Code as published by the National Fire Protection Association, and the 2018 Editions of the International

Building Code, the International Fuel Gas Code, the International Plumbing Code, the International Mechanical Code, the International Existing Building Code, and the International Fire Code, all as published by the International Code Council, all as adopted, amended, and modified by the Oklahoma Uniform Building Code Commission as of September 14, 2021 as the statewide minimum codes.

15. DISCUSSION AND APPROPRIATE ACTION RELATED TO THE PROPOSED 2022 BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 THROUGH JUNE 30, 2023, WITH POSSIBLE AMENDMENTS OR CHANGES TO ANY PART OF THE PROPOSED BUDGET.
16. DISCUSSION AND APPROPRIATE ACTION RELATED TO PROPOSED EXECUTIVE SESSION TO DISCUSS PERSONNEL ISSUES, INCLUDING THE EMPLOYMENT, HIRING, APPOINTMENT, DISCIPLINING OR PROMOTION OF EMPLOYEES PURSUANT TO 25 O.S. SECTION 307(B)(1) FOR THE PURPOSE OF DISCUSSING THE FOLLOWING:
 - A) DISCUSSION RELATED TO POSSIBLE EMPLOYMENT OF DEVAN GALL AS A FULL-TIME POLICE OFFICER, SETTING A STARTING SALARY IF EMPLOYED, A PROBATIONARY PERIOD AND APPROVAL TO SEND HIM TO C.L.E.E.T. TRAINING IN AUGUST 2022.
 - B) DISCUSSION RELATED TO POSSIBLE APPOINTMENT OF JAMES JOHNSON AS PERMANENT POLICE CHIEF, SETTING AN APPROPRIATE SALARY, AND PROBATIONARY PERIOD.
 - C) DISCUSSION RELATED TO POSSIBLE EMPLOYMENT OF KENNETH HARPER AS A PART-TIME POLICE OFFICER, SETTING A SALARY AND PROBATIONARY PERIOD IF APPROVED.
17. VOTE TO COME OUT OF EXECUTIVE SESSION.
18. READING OF EXECUTIVE SESSION MINUTES.
19. DISCUSSION AND APPROPRIATE ACTION AS A RESULT OF DISCUSSIONS HELD IN EXECUTIVE SESSION RELATED TO:
 - A) DISCUSSION AND APPROPRIATE ACTION RELATED TO POSSIBLE EMPLOYMENT OF DEVAN GALL AS A FULL-TIME POLICE OFFICER, SETTING A STARTING SALARY IF EMPLOYED, A PROBATIONARY PERIOD AND APPROVAL TO SEND HIM TO C.L.E.E.T. TRAINING IN AUGUST 2022.
 - B) DISCUSSION AND APPROPRIATE ACTION RELATED TO POSSIBLE APPOINTMENT OF JAMES JOHNSON AS PERMANENT POLICE CHIEF, SETTING AN APPROPRIATE SALARY, AND PROBATIONARY PERIOD.
 - C) DISCUSSION AND APPROPRIATE ACTION RELATED TO POSSIBLE EMPLOYMENT OF KENNETH HARPER AS A PART-TIME POLICE OFFICER, SETTING A SALARY IF EMPLOYED AND A PROBATIONARY PERIOD.

20. DISCUSSION AND APPROPRIATE ACTION RELATED TO APPOINTMENT OF A FIRE CHIEF FOR THE SPERRY VOLUNTEER FIRE DEPARTMENT.
21. DISCUSSION AND APPROPRIATE ACTION RELATED TO RAISING INSPECTION FEES TO \$150.00 FOR EACH INSPECTION. DAVID TRUELOVE HAS RAISED HIS FEE FROM \$100.00 TO \$150.00 EFFECTIVE JANUARY 26, 2022. PREVIOUSLY THE TOWN HAS CHARGED ONLY HIS FEE FOR THIS SERVICE.
22. DISCUSSION AND APPROPRIATE ACTION RELATED TO RESOLUTION 2022-03, A RESOLUTION OF THE TOWN OF SPERRY, OKLAHOMA, DECLARING CERTAIN PERSONAL PROPERTY TO BE SURPLUS PROPERTY AND OF NO USE OR BENEFIT TO THE OPERATIONS OF THE TOWN, AND PROVIDING FOR THE SALE OR DISPOSAL OF SUCH SURPLUS PROPERTY.
23. MAYOR'S REPORT. (DEBRA BURCH)
 - A. PROJECT UPDATES.
 - B. DISCUSSION AND APPROPRIATE ACTION RELATED TO SETTING A TIME LIMIT FOR FIREWORK STANDS TO BE VISIBLE FROM THE ROADWAY AFTER THE SELLING TIME HAS ENDED. THIS ITEM WAS PASSED FROM THE SPERRY ECONOMIC DEVELOPMENT AUTHORITY FOR BOARD OF TRUSTEES REVIEW.
 - C. DISCUSSION AND APPROPRIATE ACTION RELATED TO APPROVAL OF FOOD TRUCKS WITHIN THE CITY LIMITS AND SETTING A RECOMMENDED TIME FRAME, I.E. ONE DAY WEEKLY, ONE WEEKEND MONTHLY, OR ONLY DURING SPECIAL EVENTS. THIS ITEM WAS PASSED FROM THE SPERRY ECONOMIC DEVELOPMENT AUTHORITY FOR BOARD OF TRUSTEES REVIEW.
 - D. DISCUSSION AND APPROPRIATE ACTION RELATED TO REMODELING OF THE SERVICE WINDOWS IN THE SPERRY UTILITY SERVICE AUTHORITY AND THE TOWN CLERK'S OFFICES. THE FOCUS WILL BE ON REPLACING THE CURRENT SERVICE WINDOWS WITH POLY CARBONITE.
24. POLICE DEPARTMENT: (BOB JOHNSON)
 - A. MONTHLY CRIME REPORT
 - B. DISCUSSION AND APPROPRIATE ACTION RELATED TO THE PURCHASE OF SOLAR POWERED RADAR SPEED AWARE SIGNS.
25. FIRE DEPARTMENT: (JIM HALL)
 - A. MONTHLY FIRE DEPARTMENT RUN REPORT.
 - B. DISCUSSION AND APPROPRIATE ACTION RELATED TO ACCEPTANCE OF THE RESIGNATION OF JAMES HALL AS CHIEF OF THE SPERRY FIRE DEPARTMENT EFFECTIVE JUNE 30, 2022.

JAMES HAS OFFERED TO REMAIN WITH THE FIRE DEPARTMENT UNTIL SEPTEMBER 30, 2022 TO HELP WITH THE TRANSITION OF A NEWLY APPOINTED FIRE CHIEF.

C. DISCUSSION AND APPROPRIATE ACTION RELATED TO POSSIBLE APPROVAL OF AN ESTIMATE FOR NEEDED REPAIRS ON ENGINE 12.

26. ADJOURNMENT.