

S. U. S. A.

Sperry Utility Services Authority
P. O. Box 609
Sperry, Oklahoma 74073
918-288-7144

MEMBERS PRESENT: DEBRA BURCH, MELODY ANDERSON, KELLY WENSMAN, ROBERT MORTON, GARY EATON

OTHERS PRESENT: JARED COTTLE, STEVE WHITLOCK, JERRY BLEVINS, JACK ROYCE, FELICIA RUSSELL, LINDA MORTON, CONNIE BIAS, KANDA TUCKER

REGULAR MEETING OF THE SPERRY UTILITY SERVICES AUTHORITY FEBRUARY 8, 2024, 6:00 P.M., CITY HALL, 115 N. CINCINNATI

Robert Morton called the meeting to order at 6:00 p.m.

ROLL CALL – Debra Burch here. Melody Anderson here. Kelly Wensman here. Robert Morton here. Gary Eaton here. Quorum present.

APPROVE MINUTES – Motion by Burch and second by Anderson to approve the January 11, 2024 regular meeting minutes. Yes: Burch, Anderson, Wensman, Morton, Eaton. No: None. Motion carried.

FINANCIAL STATEMENT – Reviewed.

DELINQUENT ACCOUNTS – Reviewed.

GAS AND WATER LOSS – Reviewed.

APPROVE CLAIMS – Motion by Anderson and second by Eaton to approve the claims presented for payment. Yes: Burch, Anderson, Wensman, Morton, Eaton. No: None. Motion carried.

MONTHLY SUPERVISOR REPORT –

- A. No DMR violations for January
- B. Report reviewed
- C. Phase I Project ongoing

REPORT/UPDATE ON PROJECTS AND GRANTS – Phase I and Phase II paving must be done by the end of March. Jared Cottle updated the board on the status of the DEQ Consent Order 23-080. Mr. Cottle also reviewed in detail the response letter that he will be submitting to DEQ, requesting an amendment to the Consent Order that extends the Engineering Report deadline by at least 90–120 days. Motion by Burch and second by Anderson to approve the letter to DEQ, as prepared by Mr. Cottle. Yes: Burch, Anderson, Wensman, Morton, Eaton. No: None. Motion carried.

CWSRF DISBURSEMENT REQUEST – Motion by Burch and second by Anderson to approve disbursement request No. 3 from the Clean Water State Revolving Fund (CWSRF), in the amount of \$3,946.25, per invoice from OMMS, comprised of the following: Cottle Engineering Company, \$2,052.75, Oklahoma Municipal Management Services (OMMS), \$362.25, Harden & Associates Surveying and Mapping, \$1,531.25. Yes: Burch, Anderson, Wensman, Morton, Eaton. No: None. Motion carried.

2022-2023 AUDIT – Motion by Eaton and second by Anderson to accept the 2022-2023 fiscal year audit, prepared by Michael Green, CPA and authorize the Chairman of Sperry Utility Services Authority to sign the Management Representation Letter, as prepared by Michael Green, CPA. Yes: Burch, Anderson, Wensman, Morton, Eaton. No: None. Motion carried.

RESOLUTION 2024-1 – Motion by Burch and second by Anderson to approve Resolution 2024-1, approving and authorizing the adoption of a written anti-drug and alcohol program. Yes: Burch, Anderson, Wensman, Morton, Eaton. No: None. Motion carried.

ONLINE BANKING – Motion by Burch and second by Eaton to authorize application for online banking at the Exchange Bank of Skiatook for the Sperry Utility Services Authority general fund account. Yes: Burch, Anderson, Wensman, Morton, Eaton. No: None. Motion carried.

Motion by Anderson and second by Burch to adjourn at 7:30 p.m. Yes: Burch, Anderson, Wensman, Morton, Eaton. No: None. Motion carried.

Minutes approved:



Chairman



Secretary