

Debra Burch, Mayor
Melody Anderson, Trustee

Micah Carr, Trustee

Robert Morton, V. Mayor
Gary Eaton, Trustee

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE TOWN OF SPERRY, OKLAHOMA**

DATE: THURSDAY, AUGUST 12, 2021
TIME: 6:00 PM
PLACE: CITY HALL
115 N. CINCINNATI
(OLD ARMORY)

NOTICE TO THE PUBLIC: At this regular meeting, the Board of Trustees of the Town of Sperry will consider, discuss, and may take action on, approve, adopt, amend, reject, deny, table, or not take any action on any item listed on this agenda.

MINUTES

1. MEETING WAS CALLED TO ORDER AT 7:13 PM BY MAYOR DEBRA BURCH.
2. ROLL CALL, DECLARATION OF A QUORUM BEING PRESENT.
PRESENT WERE: DEBRA BURCH, MELODY ANDERSON, MICAH CARR, GARY EATON AND ROBERT MORTON
3. MOTION WAS MADE BY ROBERT MORTON TO APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES HELD ON JULY 8, 2021 AND A SPECIAL MEETING HELD ON JULY 26, 2021. MOTION WAS SECONDED BY MELODY ANDERSON.
VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.
VOTE: NO: NONE.
4. DISCUSSION REGARDING FINANCIAL STATEMENTS. THERE WAS NO DISCUSSION.
5. MOTION WAS MADE BY GARY EATON TO APPROVE THE PAYMENT OF THE CLAIMS PRESENTED. MOTION WAS SECONDED BY MICAH CARR.
VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.
VOTE: NO: NONE
6. MOTION WAS MADE BY ROBERT MORTON TO APPROVE THE SPECIAL EVENT PERMIT REQUEST MADE BY ALANE KING ON BEHALF OF THE SPERRY ALUMNI ASSOCIATION FOR THE HOMECOMING FESTIVITIES, PARADE AND LUNCHEON TO BE HELD ON OCTOBER 23, 2021 AND ALSO PAINTING THE PIRATE EMBLEM ON MAIN STREET. THE PARADE TO BE HELD AT 11:00 AND OTHER ACTIVITIES TO BEGIN AT 9:30 AM AND ENDING AT 2:00 PM. MOTION WAS SECONDED BY MICAH CARR.

VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON
AND DEBRA BURCH.
VOTE: NO: NONE

7. MOTION WAS MADE BY ROBERT MORTON TO APPROVE ALLOWING THE BIKE MS, NATIONAL MULTIPLE SCLEROSIS SOCIETY EVENT TO COME THROUGH SPERRY ON SEPTEMBER 25, 2021 AND TO USE THE GAZEBO AND PICNIC AREA SOUTH OF THE ARMORY BUILDING AS THEIR FIRST REST STOP. MOTION WAS SECONDED BY GARY EATON.

VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON
AND DEBRA BURCH.
VOTE: NO: NONE

8. PUBLIC HEARING REGARDING THE BUDGET FOR THE TOWN OF SPERRY FOR THE FISCAL YEAR JULY 1, 2021 THRU JUNE 30, 2022. THERE WERE NO COMMENTS. PUBLIC HEARING WAS CLOSED.

9. MOTION WAS MADE BY ROBERT MORTON TO APPROVE THE PROPOSED BUDGET FOR THE TOWN OF SPERRY FOR THE FISCAL YEAR FROM JULY 1, 2021 THRU JUNE 30, 2022. MOTION WAS SECONDED BY MELODY ANDERSON.

VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON
AND DEBRA BURCH.
VOTE: NO: NONE

10. MOTION WAS MADE BY ROBERT MORTON TO APPROVE THE PROPOSED PUBLICATION SHEET FOR THE FINANCIAL STATEMENT OF THE VARIOUS FUNDS FOR THE FISCAL YEAR ENDING JUNE 30, 2021 AND THE ESTIMATE OF NEEDS FOR THE FISCAL YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022. MOTION WAS SECONDED BY MELODY ANDERSON.

VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON
AND DEBRA BURCH.
VOTE: NO: NONE

11. MOTION WAS MADE BY ROBERT MORTON TO AMEND THE TOWN OF SPERRY AND SPERRY UTILITY SERVICES AUTHORITY PERSONNEL POLICIES AND PROCEDURE MANUAL, SECTION 301.0 UNDER PAY ADMINISTRATION TO ADD ITEM 5. ALL SALARIES WILL BE REVIEWED EACH YEAR IN AUGUST PENDING BUDGET APPROVAL. MOTION WAS SECONDED BY MELODY ANDERSON.

VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON
AND DEBRA BURCH.
VOTE: NO: NONE

12. MOTION WAS MADE BY MELODY ANDERSON TO APPROVE THE LETTER OF AGREEMENT BETWEEN THE TOWN OF SPERRY AND MICHAEL W. GREEN, CERTIFIED PUBLIC ACCOUNTANT TO PROVIDE THE AUDIT FOR THE TOWN OF SPERRY FISCAL YEAR ENDING JUNE 30, 2021 AT A COST OF \$8,100.00 PLUS THE FILING FEES WITH THE STATE AUDITOR AND INSPECTOR PLUS AN ADDITIONAL \$1,000.00 IF MORE THAN \$25,000.00 GRANT FUNDS WERE RECEIVED PRIOR TO JUNE 30, 2021. MOTION WAS SECONDED BY GARY EATON.

VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON
AND DEBRA BURCH.

VOTE: NO: NONE

13. MOTION WAS MADE BY MELODY ANDERSON TO APPROVE THE LETTER OF AGREEMENT BETWEEN THE SPERRY ECONOMIC DEVELOPMENT AUTHORITY AND MICHAEL W. GREEN, CERTIFIED PUBLIC ACCOUNTANT TO PROVIDE THE AUDIT FOR THE FISCAL YEAR ENDING JUNE 30, 2021 AT A COST OF \$1,100.00 PLUS THE FILING FEES WITH THE STATE AUDITOR AND INSPECTOR. MOTION WAS SECONDED BY ROBERT MORTON.
VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.
VOTE: NO: NONE
14. MOTION WAS MADE BY ROBERT MORTON TO APPROVE THE LETTER OF AGREEMENT BETWEEN THE REST HAVEN CEMETERY AND MICHAEL W. GREEN. CERTIFIED PUBLIC ACCOUNTANT TO PROVIDE THE AUDIT FOR THE FISCAL YEAR ENDING JUNE 30, 2021 AT A COST OF \$2,400.00 PLUS THE FILING FEES WITH THE STATE AUDITOR AND INSPECTOR. MOTION WAS SECONDED BY GARY EATON.
VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.
VOTE: NO: NONE
15. MOTION WAS MADE BY ROBERT MORTON AT 7:50 PM TO ENTER INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL ISSUES, INCLUDING THE EMPLOYMENT, HIRING, APPOINTMENT OR PROMOTION OF EMPLOYEES PURSUANT TO 25 O.S. SECTION 307(B)(1) FOR THE PURPOSE OF DISCUSSING THE FOLLOWING:
 - A) DISCUSSION REGARDING RETAINING JARROD BUSCH AS A SPERRY POLICE OFFICER.
 - B) DISCUSSION REGARDING A POSSIBLE PAY RAISE FOR THE TOWN OF SPERRY EMPLOYEES: JUSTIN BURCH, JOHN CARR, JARROD BUSCH, CALEN WITT, BRADY KELLY AND JACKIE MCLAIN.
 - C) DISCUSSION REGARDING PAYING BRADY KELLY FOR 50 HOURS AS A RESERVE POLICE OFFICER AT A RATE OF ONE-HALF TME NOT TO EXCEED \$337.50.MOTION WAS SECONDED BY MELODY ANDERSON.
VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.
VOTE: NO: NONE
16. VOTE TO COME OUT OF EXECUTIVE SESSION AT 8:12 PM.
VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.
VOTE: NO: NONE
17. READING OF EXECUTIVE SESSION MINUTES.
18. DISCUSSION AND APPROPRIATE ACTION AS A RESULT OF DISCUSSIONS HELD IN EXECUTIVE SESSION, WHICH SUCH ACTION MAY INCLUDE, BUT IS NOT LIMITED

TO, APPROVAL, AMENDMENT, DENIAL, TABLING, OR NOT TAKING ANY ACTION RELATED TO:

A) MOTION WAS MADE BY MELODY ANDERSON TO RETAIN JARROD BUSCH AS A SPERRY POLICE OFFICER FROM A GRANT EMPLOYEE TO A TOWN EMPLOYEE. MOTION WAS SECONDED BY MICAH CARR.

VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.

VOTE: NO: NONE

B-1) MICAH CARR RECUSED HIMSELF FROM THIS ITEM: MOTION WAS MADE BY ROBERT MORTON TO APPROVE A PAY RAISE FOR THE TOWN OF SPERRY EMPLOYEES: JUSTIN BURCH \$1.00 PER HOUR, JOHN CARR \$2.00 PER HOUR, JARROD BUSCH \$1.00 PER HOUR AND CALEN WITT \$1.00 PER HOUR BEGINNING THE NEXT PAY PERIOD. MOTION WAS SECONDED BY MELODY ANDERSON.

VOTE: YES: ROBERT MORTON, GARY EATON, MELODY ANDERSON AND DEBRA BURCH.

VOTE: NO: NONE

B-2) MOTION WAS MADE BY ROBERT MORTON TO APPROVE A PAY RAISE FOR THE TOWN OF SPERRY EMPLOYEES: BRADY KELLY \$1.00 PER HOUR AND JACKIE MCLAIN \$1.00 PER HOUR BEGINNING THE NEXT PAY PERIOD. MOTION WAS SECONDED BY GARY EATON.

VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.

VOTE: NO: NONE

C) MOTION WAS MADE BY ROBERT MORTON TO APPROVE PAYING BRADY KELLY FOR 50 HOURS AS A RESERVE POLICE OFFICER AT A RATE OF ONE-HALF TIME NOT TO EXCEED \$337.50. MOTION WAS SECONDED BY MICAH CARR.

VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.

VOTE: NO: NONE

19. MOTION WAS MADE BY ROBERT MORTON TO APPROVE THE ACCOUNT APPLICATION TO BE SUBMITTED TO PFS INVESTMENTS, INC., AUTHORIZATION TO ADD/DELETE PLAN ACCESS, AND ADVISORY SERVICES AGREEMENT WITH SWBC INVESTMENT ADVISORY SERVICES LLC, D/B/A SWBC RETIREMENT PLAN SERVICES AND AUTHORIZATION FOR THE MAYOR TO EXECUTE ANY NECESSARY DOCUMENTS RELATED TO ESTABLISHING A 457 B RETIREMENT ACCOUNT PLAN FOR TOWN EMPLOYEES. MOTION WAS SECONDED BY MELODY ANDERSON.
- VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.
- VOTE: NO: NONE

20. MAYOR'S REPORT. (DEBRA BURCH)

A. PROJECT UPDATES.

THE BROWNFIELD PROJECT.

THE ATOKA STREET & DRAINAGE PROJECT.

ROAD PROJECTS 2021 WITH TULSA COUNTY. LOCATIONS: 1ST ST. FROM MAIN STREET TO CARTER, 2ND ST. FROM MAIN TO BLAIR AND 3RD ST. FROM MAIN TO BLAIR.

B. OKLAHOMA MUNICIPAL MANAGEMENT SERVICES 2020-2021 ANNUAL REPORT.

21. POLICE DEPARTMENT: (JUSTIN BURCH)

A. MONTHLY CRIME REPORT

22. FIRE DEPARTMENT: (JIM HALL)

A. MONTHLY FIRE DEPARTMENT RUN REPORT.

B. MOTION WAS MADE BY ROBERT MORTON TO APPROVE THE APPLICATION FOR THE INCOG 80/20 REIMBURSEMENT GRANT. MOTION WAS SECONDED BY MELODY ANDERSON.

VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.

VOTE: NO: NONE

C. MOTION WAS MADE BY ROBERT MORTON TO APPROVE THE NEW MEDICAL DIRECTOR, HEARTLAND DIRECTION AT A COST OF \$500.00 PER YEAR. MOTION WAS SECONDED BY MELODY ANDERSON.

VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.

VOTE: NO: NONE

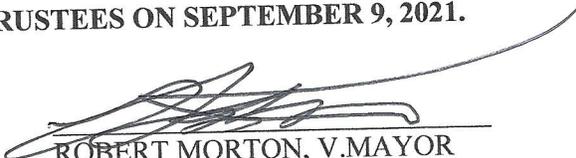
23. MOTION WAS MADE BY ROBERT MORTON AT 8:45 PM TO ADJOURN. MOTION WAS SECONDED BY MICAH CARR.

VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.

VOTE: NO: NONE

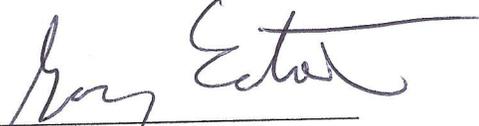
MINUTES APPROVED BY THE BOARD OF TRUSTEES ON SEPTEMBER 9, 2021.

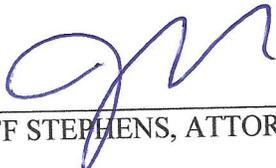

DEBRA BURCH, MAYOR


ROBERT MORTON, V.MAYOR


MELODY ANDERSON, TRUSTEE


MICAH CARR, TRUSTEE


GARY EATON, TRUSTEE


JEFF STEPHENS, ATTORNEY