

Debra Burch, Mayor  
Bill Butler, Trustee  
Gary Eaton, Trustee

Robert Morton, V. Mayor  
Kelly Wensman, Trustee

**PUBLIC NOTICE OF A REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
OF THE TOWN OF SPERRY, OKLAHOMA**

**DATE: THURSDAY, NOVEMBER 14, 2019**  
**TIME: 6:00 P.M.**  
**PLACE: CITY HALL**  
**115 N. CINCINNATI**  
**(OLD ARMORY)**

**MINUTES**

**DISCUSSED AND TOOK APPROPRIATE ACTION ON THE FOLLOWING ITEMS:**

- 1. MEETING WAS CALLED TO ORDER BY MAYOR DEBRA BURCH AT 7:24 PM.**
- 2. ROLL CALL. PRESENT AT THE MEETING WERE: DEBRA BURCH, ROBERT MORTON, BILL BUTLER, GARY EATON AND KELLY WENSMAN.**
- 3. MOTION WAS MADE BY ROBERT MORTON TO APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES HELD ON OCTOBER 10, 2019. MOTION WAS SECONDED BY KELLY WENSMAN.  
VOTE: YES – DEBRA BURCH, BILL BUTLER, KELLY WENSMAN, GARY EATON AND ROBERT MORTON.  
VOTE: NO – NONE**
- 4. DISCUSSION REGARDING FINANCIAL STATEMENTS.**
- 5. MOTION WAS MADE BY ROBERT MORTON TO APPROVE AND PAY THE CLAIMS PRESENTED. MOTION WAS SECONDED BY BILL BUTLER.  
VOTE: YES – BILL BUTLER, KELLY WENSMAN, GARY EATON AND ROBERT MORTON.  
VOTE: NO – NONE  
VOTE: ABSTAIN – DEBRA BURCH**
- 6. POLICE DEPARTMENT:**
  - A. MONTHLY CRIME REPORT (JUSTIN BURCH).**
  - B. MOTION WAS MADE BY DEBRA BURCH TO APPROVE SELLING THE 2006 CHEVROLET TAHOE, VIN #GNEK13Z66128519 BY PUTTING A FOR SALE SIGN ON THE VEHICLE IN THE PARKING LOT AND ACCEPTING SEALED BIDS UNTIL 11/26/2019. VEHICLE WAS DECLARED SURPLUS IN APRIL 2017 BY THE BOARD OF TRUSTEES. MOTION WAS SECONDED BY ROBERT MORTON.**

**VOTE: YES – DEBRA BURCH, BILL BUTLER, KELLY WENSMAN, GARY EATON AND ROBERT MORTON.**

**VOTE: NO - NONE**

**C. MOTION WAS MADE BY BILL BUTLER TO TABLE APPROVAL/DISAPPROVAL TO APPOINT MITCH WILLIAMSON, A CERTIFIED RESERVE OFFICER. MOTION WAS SECONDED BY KELLY WENSMAN.**

**MOTION WAS RECONDED BY BILL BUTLER, SECONDED BY KELLY WENSMAN.**

**VOTE: YES – DEBRA BURCH, BILL BUTLER, KELLY WENSMAN, GARY EATON AND ROBERT MORTON.**

**VOTE: NO - NONE**

**MOTION WAS THEN MADE BY GARY EATON TO APPROVE THE APPOINTMENT OF MITCH WILLIAMSON, A CERTIFIED RESERVE OFFICER. THE POLICE DEPARTMENT CURRENTLY HAS 4 SPOTS TO FILL, MR. WILLIAMSON WAS CERTIFIED THRU SPERRY AND WORKED FOR US FOR 3 YEARS. MOTION WAS SECONDED BY KELLY WENSMAN.**

**VOTE: YES – DEBRA BURCH, BILL BUTLER, KELLY WENSMAN, GARY EATON AND ROBERT MORTON.**

**VOTE: NO - NONE**

**7. CODE ENFORCEMENT:**

**A. MONTHLY CODE ENFORCEMENT REPORT (JOHN CARR).**

**8. FIRE DEPARTMENT**

**A. FIRE DEPARTMENT UPDATE (JIM HALL).**

**9. MAYOR'S REPORT:**

**A. STATUS OF GRANTS.**

**B. DISCUSSION REGARDING OMAG MUNICIPAL LIABILITY PROTECTION PLAN (MLPP) RECOGNITION PROGRAM. OMAG PROVIDES TRAINING AND TOOLS TO HELP GOVERNING BODIES BE STRENGTHEN AND EXCEL.**

**10. MOTION WAS MADE BY DEBRA BURCH AT 7:52 PM TO OPEN THE PUBLIC HEARING REGARDING REZONING APPLICATION NO. 2019-02Z, A PROPOSED REZONING OF PROPERTY LOCATED GENERALLY AT 17 WEST MAIN STREET, SPERRY, OKLAHOMA, WITH A LEGAL DESCRIPTION OF LOTS 17,18,19 & 20, BLOCK 7, ORIGINAL TOWN OF SPERRY, TULSA COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF, FROM CG (GENERAL COMMERCIAL) DISTRICT TO RS-1 (RESIDENTIAL SINGLE-FAMILY) DISTRICT.**

**OWNER AND APPLICANT: PREMIER CONCRETE AND CONSTRUCTION, INC.  
MOTION WAS SECONDED BY ROBERT MORTON.**

**VOTE: YES – DEBRA BURCH, BILL BUTLER, KELLY WENSMAN, GARY EATON AND ROBERT MORTON.**

**VOTE: NO - NONE**

**NO PUBLIC COMMENTS WERE MADE.**

**MOTION WAS MADE BY ROBERT MORTON AT 7:55 PM TO CLOSE PUBLIC HEARING. MOTION WAS SECONDED BY BILL BUTLER.**

**VOTE: YES – DEBRA BURCH, BILL BUTLER, KELLY WENSMAN, GARY EATON AND ROBERT MORTON.**

**VOTE: NO - NONE**

11. **MOTION WAS MADE BY ROBERT MORTON TO APPROVE THE REZONING ORDINANCE NO. 2019-08, AN ORDINANCE CHANGING AND AMENDING THE ZONING CLASSIFICATION FROM CG (GENERAL COMMERCIAL) DISTRICT TO RS-1 (RESIDENTIAL SINGLE-FAMILY) DISTRICT OF A TRACT OF LAND AS SET FORTH IN ZONING APPLICATION NO. 2019-02Z; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AN ESTABLISHING AN EFFECTIVE DATE.**

**GENERAL LOCATION: 17 WEST MAIN STREET, SPERRY, OKLAHOMA.**

**LEGAL DESCRIPTION: LOTS 17,18,19 & 20, BLOCK 7, ORIGINAL TOWN OF SPERRY, TULSA COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF. MOTION WAS SECONDED BY GARY EATON.**

**VOTE: YES – DEBRA BURCH, BILL BUTLER, KELLY WENSMAN, GARY EATON AND ROBERT MORTON.**

**VOTE: NO - NONE**

12. **PUBLIC HEARING REGARDING PROPOSED ORDINANCE NO. 2019-06, AN ORDINANCE OF THE TOWN OF SPERRY, OKLAHOMA, AMENDING PART 7, CHAPTER 2, SECTION 7-206 TITLED “TAX RATE; SALES SUBJECT TO TAX” ADDING SUBSECTION 23; PROVIDING FOR COLLECTION OF SALES TAX ON RETAIL SALES; ADDING NEW CHAPTER 8 TO PART 12, TITLED “MEDICAL MARIJUANA” IN ITS ENTIRETY; ESTABLISHING LICENSE AND PERMIT REQUIREMENTS; RESTRICTING LOCATION; PROVIDING FOR CONDITIONS OF OPERATION; ESTABLISHING PERMITTED MEDICAL MARIJUANA FACILITIES; ESTABLISHING FEES; ESTABLISHING PERMITS AND PERMIT PROCESS FOR PERMITTED MEDICAL MARIJUANA FACILITIES; PROVIDING FOR ADOPTION OF STATE STATUTES AND ADMINISTRATIVE RULES; PROVIDING REGULATIONS FOR CULTIVATION OF MARIJUANA FOR PERSONAL MEDICAL USE; RESTRICTION ON SMOKING IN PUBLIC PLACES; PROHIBITING PUBLIC INTOXICATION; PROVIDING RULES FOR DISPOSAL; PROHIBITING USE OF NON-MEDICAL MARIJUANA; PROVIDING FOR ZONING CODE TEXT AMENDMENTS; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH AND DECLARING AN EMERGENCY.**

**NO COMMENTS FROM THE PUBLIC.**

**MOTION WAS MADE BY DEBRA BURCH TO CLOSE PUBLIC HEARING. MOTION WAS SECONDED BY BILL BUTLER.**

**VOTE: YES – DEBRA BURCH, BILL BUTLER, KELLY WENSMAN, GARY EATON AND ROBERT MORTON.**

**VOTE: NO - NONE**

13. **MOTION WAS MADE BY ROBERT MORTON TO APPROVE ORDINANCE NO. 2019-06, AN ORDINANCE OF THE TOWN OF SPERRY, OKLAHOMA, AMENDING PART 7, CHAPTER 2, SECTION 7-206 TITLED “TAX RATE; SALES SUBJECT TO TAX”**

**ADDING SUBSECTION 23; PROVIDING FOR COLLECTION OF SALES TAX ON RETAIL SALES; ADDING NEW CHAPTER 8 TO PART 12, TITLED "MEDICAL MARIJUANA" IN ITS ENTIRETY; ESTABLISHING LICENSE AND PERMIT REQUIREMENTS; RESTRICTING LOCATION; PROVIDING FOR CONDITIONS OF OPERATION; ESTABLISHING PERMITTED MEDICAL MARIJUANA FACILITIES; ESTABLISHING FEES; ESTABLISHING PERMITS AND PERMIT PROCESS FOR PERMITTED MEDICAL MARIJUANA FACILITIES; PROVIDING FOR ADOPTION OF STATE STATUTES AND ADMINISTRATIVE RULES; PROVIDING REGULATIONS FOR CULTIVATION OF MARIJUANA FOR PERSONAL MEDICAL USE; RESTRICTION ON SMOKING IN PUBLIC PLACES; PROHIBITING PUBLIC INTOXICATION; PROVIDING RULES FOR DISPOSAL; PROHIBITING USE OF NON-MEDICAL MARIJUANA; PROVIDING FOR ZONING CODE TEXT AMENDMENTS; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH AND DECLARING AN EMERGENCY.**

**MOTION WAS SECONDED BY BILL BUTLER.**

**VOTE: YES – DEBRA BURCH, BILL BUTLER, KELLY WENSMAN, GARY EATON AND ROBERT MORTON.**

**VOTE: NO - NONE**

- 14. MOTION WAS MADE BY ROBERT MORTON TO APPROVE THE EMERGENCY CLAUSE FOR ORDINANCE NO. 2019-06.**

**MOTION WAS SECONDED BY KELLY WENSMAN.**

**VOTE: YES – DEBRA BURCH, BILL BUTLER, KELLY WENSMAN, GARY EATON AND ROBERT MORTON.**

**VOTE: NO - NONE**

- 15. DISCUSSION AND APPROPRIATE ACTION RELATED TO BIDS/PROPOSALS RECEIVED FOR THE "OLD JAIL" PROPERTY, WHICH SUCH APPROPRIATE ACTION MAY INCLUDE APPROVAL OF A BID/PROPOSAL RECEIVED AND CONDITIONS TO BE INCLUDED AS PART OF THE SALE AND INCLUDED IN ANY CONTRACT FOR THE SALE OF THE "OLD JAIL" PROPERTY. TWO SEALED BIDS/PROPOSALS WERE RECEIVED AND WERE OPENED ON NOVEMBER 4, 2019 AT 2:54 PM BY MAYOR DEBRA BURCH WITH KANDA TUCKER AND CONNIE BIAS PRESENT.**

**MOTION WAS MADE BY ROBERT MORTON TO ACCEPT THE \$20153.00 FROM PREMIER CONCRETE AND CONSTRUCTION. MOTION WAS SECONDED BY KELLY WENSMAN.**

**VOTE: YES – DEBRA BURCH, BILL BUTLER, KELLY WENSMAN, GARY EATON AND ROBERT MORTON.**

**VOTE: NO - NONE**

- 16. MOTION WAS MADE BY ROBERT MORTON AT 8:10 PM TO GO INTO EXECUTIVE SESSION:**

**DISCUSSION AND APPROPRIATE ACTION RELATED TO PROPOSED EXECUTIVE SESSION TO DISCUSS PERSONNEL ISSUES, INCLUDING THE EMPLOYMENT, HIRING, APPOINTMENT OR PROMOTION OF EMPLOYEES PURSUANT TO TITLE 25 O.S. SEC. 307-B(1):**

**A. DISCUSSION AND APPROPRIATE ACTION RELATED TO ONE TIME PAY INCREASE FOR TOWN OF SPERRY EMPLOYEES, JUSTIN BURCH, B.J.**

**SAPPINGTON, JAMES JOHNSON, T.J. CERVANTES, JOHN CARR AND JACKIE MCCLAIN.**

**MOTION WAS SECONDED BY KELLY WENSMAN.**

**VOTE: YES – DEBRA BURCH, BILL BUTLER, KELLY WENSMAN, GARY EATON AND ROBERT MORTON.**

**VOTE: NO - NONE**

**17. MOTION WAS MADE BY KELLY WENSMAN TO COME OUT OF EXECUTIVE SESSION AT 8:17 PM. MOTION WAS SECONDED BY BILL BUTLER.**

**VOTE: YES – DEBRA BURCH, BILL BUTLER, KELLY WENSMAN, GARY EATON AND ROBERT MORTON.**

**VOTE: NO - NONE**

**18. EXECUTIVE SESSION MINUTES. NO MINUTES WERE READ. NO VOTES WERE TAKEN.**

**19. MOTION WAS MADE BY ROBERT MORTON TO TABLE UNTIL 12/12/2019 DISCUSSION AND APPROPRIATE ACTION RELATED TO ONE TIME PAY INCREASE FOR TOWN OF SPERRY EMPLOYEES, JUSTIN BURCH, B.J. SAPPINGTON, JAMES JOHNSON, T.J. CERVANTES, JOHN CARR AND JACKIE MCCLAIN UNTIL FINANCIAL REVIEW CAN BE COMPLETED. MOTION WAS SECONDED BY KELLY WENSMAN**

**VOTE: YES – DEBRA BURCH, BILL BUTLER, KELLY WENSMAN, GARY EATON AND ROBERT MORTON.**

**VOTE: NO - NONE**

**20. MOTION WAS MADE BY ROBERT MORTON TO AUTHORIZE CITY ATTORNEY, JEFF STEPHENS, TO REVIEW OPTIONS OF ANNEXATION TO OBTAIN THE RIGHT TO THE SOUTH 75 FEET OF 86<sup>TH</sup> ST NORTH FROM CINCINNATI TO HARVARD. MOTION WAS SECONDED BY BILL BUTLER.**

**VOTE: YES – DEBRA BURCH, BILL BUTLER, KELLY WENSMAN, GARY EATON AND ROBERT MORTON.**

**VOTE: NO - NONE**

**21. REVIEW OF CURRENT QUARTERLY FINANCIAL REPORT.**

**22. MOTION WAS MADE BY KELLY WENSMAN TO APPROVE BOARD OF TRUSTEES MEETING DATES FOR 2020:**

<b>JANUARY 9</b>	<b>FEBRUARY 13</b>	<b>MARCH 12</b>	<b>APRIL 9</b>
<b>MAY 14</b>	<b>JUNE 11</b>	<b>JULY 9</b>	<b>AUGUST 13</b>
<b>SEPTEMBER 10</b>	<b>OCTOBER 8</b>	<b>NOVEMBER 12</b>	<b>DECEMBER 10</b>

**EACH MEETING OF THE BOARD OF TRUSTEES WILL BEGIN AT 6:00 P.M.**

**MOTION WAS SECONDED BY ROBERT MORTON.**

**VOTE: YES – DEBRA BURCH, BILL BUTLER, KELLY WENSMAN, GARY EATON AND ROBERT MORTON.**

**VOTE: NO - NONE**

**23. MOTION WAS MADE BY KELLY WENSMAN TO APPROVE REST HAVEN CEMETERY BOARD MEETING DATES FOR 2020:**

<b>JANUARY 6</b>	<b>FEBRUARY 10</b>	<b>MARCH 9</b>	<b>APRIL 6</b>
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**MAY 11                      JUNE 8                      JULY 6                      AUGUST 10**  
**SEPTEMBER 8              OCTOBER 5                  NOVEMBER 9                DECEMBER 7**  
**EACH MEETING OF THE REST HAVEN CEMETERY BOARD WILL BEGIN AT 6:00 P.M**  
**MOTION WAS SECONDED BY BILL BUTLER**  
**VOTE: YES – DEBRA BURCH, BILL BUTLER, KELLY WENSMAN, GARY EATON AND**  
**ROBERT MORTON.**  
**VOTE: NO - NONE**

**24. MOTION WAS MADE BY KELLY WENSMAN TO APPROVE THE SPERRY**  
**VOLUNTEER FIRE DEPARTMENT MEETING DATES FOR 2020:**  
**JANUARY 2                  FEBRUARY 6                  MARCH 5                  APRIL 2**  
**MAY 7                      JUNE 4                      JULY 2                      AUGUST 6**  
**SEPTEMBER 3              OCTOBER 1                  NOVEMBER 5                DECEMBER 3**  
**EACH MEETING OF THE SPERRY VOLUNTEER FIRE DEPARTMENT WILL BEGIN AT**  
**7:30 P.M.**  
**MOTION WAS SECONDED BY BILL BUTLER**  
**VOTE: YES – DEBRA BURCH, BILL BUTLER, KELLY WENSMAN, GARY EATON AND**  
**ROBERT MORTON.**  
**VOTE: NO - NONE**

**25. MOTION WAS MADE BY KELLY WENSMAN TO APPROVE SPERRY MUNICIPAL**  
**COURT DATES FOR 2020:**  
**JANUARY 28                  FEBRUARY 25                  MARCH 31                  APRIL 28**  
**MAY 26                      JUNE 30                      JULY 28                      AUGUST 25**  
**SEPTEMBER 29              OCTOBER 27                  NOVEMBER 24**  
**EACH MEETING OF THE SPERRY MUNICIPAL COURT WILL BEGIN AT 6:00 P.M.**  
**MOTION WAS SECONDED BY BILL BUTLER**  
**VOTE: YES – DEBRA BURCH, BILL BUTLER, KELLY WENSMAN, GARY EATON AND**  
**ROBERT MORTON.**  
**VOTE: NO - NONE**

**26. MOTION WAS MADE BY KELLY WENSMAN TO APPROVE SPERRY ECONOMIC**  
**DEVELOPMENT AUTHORITY MEETING DATES FOR 2020:**  
**JANUARY 21                  MARCH 17                      MAY 19                      JULY 21**  
**SEPTEMBER 22              NOVEMBER 17**  
**EACH MEETING OF S.E.D.A. TO BEGIN AT 7:00 P.M.**  
**MOTION WAS SECONDED BY BILL BUTLER.**  
**VOTE: YES – DEBRA BURCH, BILL BUTLER, KELLY WENSMAN, GARY EATON AND**  
**ROBERT MORTON.**  
**VOTE: NO - NONE**

**27. BRADEN ROBBINS AND ALYCIA VOGT FROM THE SPERRY 4H GAVE A**  
**PRESENTATION REGARDING THE “1<sup>ST</sup> ANNUAL SPERRY 4H CHRISTMAS LIGHT**  
**DECORATING CONTEST”. MOTION WAS MADE BY ROBERT MORTON TO**  
**SUPPORT THEIR ACTIVITY. MOTION WAS SECONDED BY BILL BUTLER**  
**VOTE: YES – DEBRA BURCH, BILL BUTLER, KELLY WENSMAN, GARY EATON AND**  
**ROBERT MORTON.**  
**VOTE: NO - NONE**

28. MOTION WAS MADE BY DEBRA BURCH TO ADJOURN AT 8:36 P.M.  
MOTION WAS SECONDED BY KELLY WENSMAN.  
VOTE: YES – DEBRA BURCH, BILL BUTLER, KELLY WENSMAN, GARY EATON AND  
ROBERT MORTON.  
VOTE: NO - NONE

MINUTES APPROVED BY BOARD OF TRUSTEES ON DECEMBER 12, 2019.



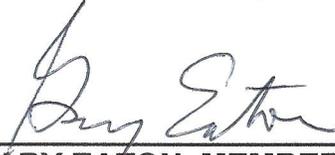
DEBRA BURCH, MAYOR



ROBERT MORTON, V.MAYOR



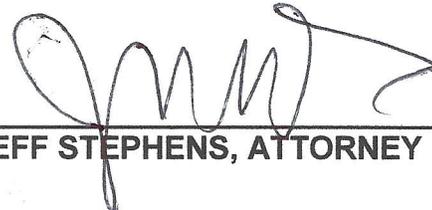
BILL BUTLER, MEMBER



GARY EATON, MEMBER



KELLY WENSMAN, MEMBER



JEFF STEPHENS, ATTORNEY